



Instructions for making a gift of securities

Please take these steps to transfer a gift of stock to Intown's brokerage account with Charles Schwab.

Step 1: Contact your broker and provide them with the following information:

- Name of account is Intown Community Church
- Intown's Schwab Account Number: 4635-8316.
- Intown's transfer code number: DTC 0164.
- Name of the stock and the number of shares you will transfer.

Step 2: Contact Intown Community Church.

- Notify Intown that you are making a stock contribution by email penny@intown.org or by phone: 404-633-8077 and ask for Penny.
- Please indicate the name of the stock and where the gift should be applied.

Thank you for your gift!